

## **Bottling Line Assistant**

Detroit City Distillery seeks a highly motivated member of the distillery production team. The basic goal is to assist in the packaging of DCD's award winning spirits. An ability to learn the basic functions of the bottling line and troubleshoot issues is highly desired. Fork lift experience required.

## JOB DUTIES

#### General Duties. Including, but not limited to, the following:

- Packaging on the bottling line
  - Monitoring the semi-automated bottling line as it rinses, fills, corks and labels bottles of spirit
  - Ensuring the quality of packaged spirit
  - Loading pallets with cases of spirit
  - o Maintaining a safe and clean work environment
  - o Documentation of bottling activities
  - Delivery of spirits to the DCD Tasting Room

### COMPENSATION

# **Starting compensation**

\$18/hour

Payment terms: Wages paid biweekly

Health insurance and 401K available. Full time employees receive paid time off for holiday, vacation, and personal days.

Start Date: ASAP

Signatures – page 2

Please note that your employment with Detroit City Distillery is "at-will." This means that you are free to end your employment with the company at any time for any reason. It also means that the company can end your employment at any time for any reason that is not illegal under state or federal law.

During your employment you may become aware of Confidential Information relating to the business of Detroit City Distillery. For the purpose of this document, "Confidential Information" shall mean all nonpublic information developed, created, owned or otherwise controlled by DCD whenever disclosed to or otherwise obtained by you (including, without limitation, Confidential Information disclosed to or otherwise obtained by you prior to the date of this Agreement, whether or not written or otherwise fixed in any form or medium, regardless of whether or not patentable or copyrightable. By way of illustration and limitation, Confidential Information shall include recipes, training materials, designs, processes, methods, specification, trade secrets, know-how, research and development materials, business information and methods, marketing programs, plans and strategies, financial information, sales information, customer and client information, information concerning products and/or services in production or development, and memoranda, work papers, notes, reports, and any other descriptions and depictions embodying any of the foregoing. The parties agree that the terms and provisions of this Agreement shall apply to all such Confidential Information.

If this offer of employment is acceptable, please sign below and return the signed letter to me by Friday January 14, 2022. If I can answer any questions, feel free to call me anytime. We look forward to having you join our team!!

Sincere Regards,

J.P. Jerome, Member Manager, Detroit City Distillery

I, Jacob Kieltyga, accept the terms and conditions of this contract

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_